

1. The first step in the process of identifying a problem is to define the problem clearly. This involves identifying the symptoms and the underlying causes of the problem.

2. The second step is to gather information about the problem. This involves collecting data and identifying the resources available to solve the problem.

3. The third step is to analyze the information and identify the root cause of the problem. This involves using logical reasoning and critical thinking to identify the underlying causes of the problem.

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